



REQUIREMENTS

Deputy Director (Training Programme)

To support its role as a regional training institution, SEAMEO RECSAM seeks dynamic and highly motivated candidates to fill the position of **Deputy Director (Training Programme)**.

1. Requirements:

- a. Officers of at least Grade **DG48** from the Education Service, Ministry of Education.
- b. At least a Master's degree in relevant area.
- c. First degree must be in either science/mathematics/computer science/education technology/ subjects related to science or mathematics/computer science.
- d. Very good knowledge and high competency in ICT.
- e. Excellent command of written and spoken Bahasa Malaysia and English.
- f. At least ten years of experience in teaching.
- g. Experienced in writing and research & development.

2. Commencing Salary: home service basic salary plus Secondment Incentive according to grade:

- a. DG 44 : RM450.00
- b. DG 48 : RM470.00
- c. DG 52 : RM480.00
- d. DG 54 : RM500.00

3. Benefits:

- | | |
|-----------------------------|--------------------|
| a. Housing allowance | RM900.00 per month |
| b. Entertainment allowance | RM800.00 per month |
| c. Cost of living allowance | RM300.00 per month |



4. Other Benefits:

- a. Medical/dental/spectacle
- b. Annual leave
- c. Maternity leave
- d. Paternity leave
- e. Organisational leave
- f. Compassionate leave
- g. Sabbatical leave
- h. Non-contractual annual incentive payment
- i. Computer loan
- j. Welfare loan
- k. Sponsorship to attend conferences, seminars, workshops etc.
- l. Networking with the global educational fraternities.
- m. Conducive physical and educational environment for self and professional development.

5. Terms of Appointment:

The successful candidate will be offered an initial two (2) years contract. The Centre may renew the appointment depending on the satisfactory performance of the candidate and subject to approval of the Ministry of Education and Public Service Department.

Candidates must submit their applications through their Heads of Departments.

Interested applicants for the above posts are requested to submit two (2) sets of application forms and referee report, together with supporting documents to the address below:-

Director

SEAMEO RECSAM

Jalan Sultan Azlan Shah

11700 Gelugor

Pulau Pinang