



SEAMEO RECSAM, Southeast Asian Ministers of Education Organization-Regional Centre for Education in Science and Mathematics, was established in 1967 to nurture and enhance the quality of science, mathematics and technology education in the SEAMEO Member Countries. We have achieved national, regional and international recognition as a Centre of Excellence.

Our Mission: To promote and enhance Science and Mathematics Education in the SEAMEO member countries.
Our Vision: Leading Centre for quality science and mathematics education.

**We are now inviting qualified and motivated Malaysians to join us as:
TECHNICAL ASSISTANT (Contract) – (Knowledge Management Unit)**

SALARY SCHEME	RS6 Grade 2
SALARY	RM 1,545.00 – RM 4,821.00
ALLOWANCES	Service Allowance : RM 115.00 Housing Allowance : RM 300.00 Cost of Living Allowance : RM 350.00

REQUIREMENTS

- 1) Qualifications:
 - a. Minimum SPM or Diploma/Professional Certificate in a technical field such as Mechanical Engineering, Electronics, Information Technology, SKM Grade 3 or equivalent will be an added advantage
 - b. Experience working in a technical environment or Knowledge Management Unit & Learning Space is preferred.
- 2) Skills:
 - a. Basic knowledge of the use and maintenance of Makerspace equipment such as 3D printers, laser cutting machines such as drone, robotics, based programming graphic design.
 - b. Ability to troubleshoot technical problems quickly and accurately.
 - c. Ability to handle equipment with care and safety.
 - d. Strong communication skills to guide users effectively.
- 3) Personal Traits:
 - a. Detail-oriented, responsible, and disciplined.
 - b. Ability to work independently and as part of a team.
 - c. A strong interest in technology and manufacturing.

APPLICATION

- 1) Application forms can be obtained from Administration (Service), SEAMEO RECSAM during office hours or via website <http://www.recsam.edu.my/index.php/about-us/vacancy>
- 2) Completed application forms, together with certified true copies of relevant certificates and documents, must be forwarded in a sealed envelope sized 229mm x 324 mm and addressed to:

**Director
SEAMEO RECSAM
Jalan Sultan Azlan Shah
11700 Gelugor
Pulau Pinang**

- 3) Please indicate on the upper left corner of the envelope the post applied and the closing date. Proof of posting is not proof of receipt.

