



## **JOB DESCRIPTIONS**

### **Senior Specialist (Research & Development) RS2**

1. Help in the planning and preparation of the Annual Work Target, action plan and annual budget for the Research and Development Division.
2. Prepare/Design and implement research and development proposals that are in line with Research and Development Agenda of the Centre.
3. Prepare proposals for submission to research funding agencies/institutions.
4. Assist in establishing linkages for the Centre through collaborative research and development programmes and activities with other education centres and institutions within and outside the region.
5. Provide assistance on technical and theoretical content of researches and other projects conducted by professional staff at the Centre.
6. Supervise/Facilitate/Conduct regular, customized, in-country, special training courses related to research in science and mathematics education.
7. Assist in producing and marketing of teaching resources, modules, handbooks, monographs and other curriculum support materials suitable for primary/secondary science and mathematics.
8. Contribute and prepare paper/articles for the professional journal and publication of the Centre.
9. To undertake any other duties as required by the Director and the Deputy Director (R&D).